

**Procurement exercise to establish new framework contracts for the following  
Hard Facilities Management Services:**

- General Building – Responsive Maintenance
- Fire and Intruder Alarms: Servicing and Responsive Maintenance
- Fixed Electrical Inspection and Testing and Testing and Portable Appliance Testing (PAT)

**REPORT TO;** The Assistant Director, Strategic Resources (CYPS and Property)

**DECISION DATE:** 17<sup>th</sup> September 2021

**SUPPORTING ANNEX;** This report includes a supporting Annex which contains exempt information as described in paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

**PROPOSED RECOMMENDATION**

To undertake a procurement exercise to establish new framework contracts for the following Hard Facilities Management Services, with each being split into two contracts – East and West:

- General Building – Responsive Maintenance
- Fire and Intruder Alarms: Servicing and Responsive Maintenance
- Fixed Electrical Inspection and Testing and Testing and Portable Appliance Testing (PAT)

**BACKGROUND TO SUPPORT THE RECOMMENDATION**

The Council's current Hard Facilities Management Services frameworks initial contract period is due to expire at the end of January 2022 for the following services:

- General Building – Responsive Maintenance
- Fire and Intruder Alarms: Servicing and Responsive Maintenance
- Fixed Electrical Inspection and Testing and Testing and Portable Appliance Testing (PAT)

A decision has been made to undertake a procurement exercise to establish new frameworks for these contracts and not utilise the option of contract extension for these contracts. The procurement will commence later this year with a view to having new framework contracts in place by February 2022. It is proposed that the frameworks will be for a duration of two years with options to extend for a further two, one year, periods. Maximum framework period four years.

**LEGAL AND GOVERNANCE COMPLIANCE**

The procurement exercise will be undertaken by the Council's Procurement and Contract Management Service.

This is a key decision. The proposal to procure was entered on the forward plan in July 2021.

## **RECOMMENDATION**

That the procurement exercise to establish new framework contracts for the following Hard Facilities Management Services be approved:

- General Building – Responsive Maintenance
- Fire and Intruder Alarms: Servicing and Responsive Maintenance
- Fixed Electrical Inspection and Testing and Testing and Portable Appliance Testing (PAT)

Hard Facilities Management Procurement/KE  
7<sup>th</sup> September 2021